

**TOWN OF LEMONWEIR
MINUTES OF THE TOWN BOARD
Volume: [MAY 2023]**

MONTHLY BOARD MEETING, Town of Lemonweir, Juneau County, State of Wisconsin, met on May 9, 2023. The meeting was called to order at 7:02 p. m., by chairman, John Burch. Supervisors present were: Matthew Vaughan and Carl B. Miller. Robert L. Smith and Jon Gosda were unable to attend. The following notice regarding this meeting was published in the 5/4/2023, edition of the Star-Times and posted at the Town Hall, Walsh Grain Farms and Hamm Bros.:

**TOWN OF LEMONWEIR
MONTHLY TOWN BOARD MEETING
May 9, 2023
At the Town Hall
(N3935 19th Ave.)
7:00 p.m.**

- Call To Order
- Public Comments and Concerns
- Minutes of April 18, 2023 annual & town board meetings
- Action on Committee Appointments
- Road Report—road work updates, signs, culverts & any other road issues
- Ambulance Report
- Administrator's Report--Office Operations, Payment Voucher, Correspondence & Zoning Permits
- Adjournment

Carin E. Leach, Town Administrator
(608) 847-4786 Published 5/4/23 JCST

PUBLIC COMMENTS were called for by the chair: Dave Anderson addressed the board regarding the road bids. He was concerned with the process and the outcome of the bid awards stating he thought the board should have awarded the cheaper bidders with some of the crack fill work—Scott got too much for the price. He noted that Scotts chip seal is holding up better than Fahrners so far. Carl Miller stated he did not get a chance to look at the last bid and proposed making up a bid sheet for each project and marking the spots and number of spots on each road that needed attention. We should also require 5-bid sheets –one for each board member and make it “apples to apples” with our own form.

Steve Thomas reported the county may be on the hook for possible contamination on a property damaged by the Necedah fire. The property was a junk yard with an expired license and barrels of unknown substances were burned in the fire. He brought this to the attention of the board as there was a recent fire near the James Mojzis property.

MINUTES of the April 18, 2023 Annual meeting and Board meeting were approved as mailed on **motion** by Vaughan/Miller. All yes votes, motion carried.

ACTION ON COMMITTEE APPOINTMENTS: Chairman Burch reported he had not been in contact with anyone yet regarding expiring terms or new appointees. Table to June meeting. No other action was taken on this topic.

ROAD REPORT: Road work updates: Scott has completed the 51st St/19th Ave shouldering project.

Fahrner is waiting for the weather to be a little warmer to start chip sealing

Signs: Autistic Child signs need to be put up—Dave talked to Tony Babcock at the County. Tony agreed that these signs could be mounted on the same posts with the speed limit signs. Dave also noted that we now have to use 4x6 sign posts with holes drilled in them—we will have to drill the holes.

Carin noted there were several other street name signs that need to be put up.

RRX painting—Dave is waiting for Fahrner to get the chip seal done then will possibly use the city's machine to paint.

Carl reported finding a right turn curve sign in his field

Any other road issues: tree on 19th Ave should come down before it comes down on a vehicle or road—private property—owner?

Brian Bell has the Neve property repair on his schedule as well as the Szjen property ditch line—waiting for the water to go down and ground to firm up.

Bridge Inspections start this month. Dave reported he had the county come out and look at the crack in the Mills Bridge foundation on the north end along with the approach. We may need to have the approach ground off and then lay concrete for a better result than just patching.

Dave reported he check the road damage on 50th at Steve Vinopal's driveway area.

Matt also reported the road was cracked in the center of the road near there and may have been caused by boring under the road by White Construction. Dave contacted Brian, foreman of White Construction about this damage. White Construction will be sending a crew around to check and repair damages when they are through trenching in the fiber optic lines.

AMBULANCE REPORT—Liz Anderson reported the committee met on April 24th. They received a Flex grant which was used to buy new mobile radios and headsets. Part-time EMS are required to work 24 hours per month.

Liz attended the May 1st squad meeting and Chris Leopold attended the Camp Douglas meeting. They have asked Chris to make a budget for them and Chris asked them to try to hold on through the end of this year. They need 2-trucks and 6-employees; they only have 4-5 volunteers currently.

Upcoming events are May 18th Culvers Fundraiser and May 20th EMS Appreciation

ADMINISTRATOR'S REPORT

Office Operations—working on Cemetery, Short-term rentals, record retention ordinances & website & domain name. Going to WTA training tomorrow in Stevens Point.

Filed room tax report and ARPA Report with the state & treasury dept

Discussion regarding the Rose Cemetery: Carin was approached by Dennis Jensen, who offered his services to mow the cemetery. He is local and has all the equipment. Jensen has experience in mowing cemeteries and has been mowing at Buckhorn State Park.

Carl noted that Steve Buchmeier has started a business to take care of the headstones. Carl also suggested getting a service group or the Girl Scouts or Boy Scouts to help for a service project.

Dave asked the board to consider re-surveying the cemetery—especially the east property line. He also would like to see a sign with the cemetery rules—similar to Mauston be posted and have a clean-up day or some type of garbage disposal for old decorations.

Carin reported Guy Smith is still working on the map and came in last week to report the VFW was going to replace a placard for soldier that died in the War of 1812 in the old part of the cemetery. She also noted that is a company that has a software program for cemeteries and that some time was spent going through the shoe box of records and a company that will map out the cemetery may be available to do that. Carin is expecting to have the new ordinance and organization of the committee done by the end of summer. Smiths are still handling any lot sales, locations, grave digging etc so far.

Carin also reported that short-term rentals are not going to go away and will be working on some type of ordinance regarding this issue. Several property owners have complained and a new STR has started up in Lemonweir Oaks as well and another one will be starting soon on the north side of the township. An ordinance will give guidelines and a registration process to have STR owners be accountable and pay room tax.

Website information has been gathered including on what needs to be done to get a .gov domain name which the state has been pushing—there is a grant for this. Looking to have a website before the end of the year.

Showed receipts of \$55,162.81, and an available balance of \$450,059 as of April 30, 2023. A change was noted in the Reserve amount due to an error when adding up the reserve amounts and an adjustment for the actual billing amounts for the new well have been subtracted leaving \$125,841 as the corrected Reserve total. Also reported as received in the month of May: ATC payment (\$38,826); Personal Property Aid (\$2090.17); 1st quarter Room Tax from Woodside and Vacasa WI LLC (\$3,623.24 total)

Correspondence:

1. FROM: JC Emergency Mgmt; RE: JC All Hazard Mitigation Plan Update Survey—Carin went over this and asked the board about emergency shelters or location to build one and reported Flooding, Dam Failures, Forest & Wildfires, Winter Storms and Hazard Material Incidents were the hazards Lemonweir would be most vulnerable too. It was noted that the bio-diesel plant was no longer in operation.
2. FROM: WisDNR; RE: new local DNR Forester, Nathanael Fronczak from Baraboo was now covering Juneau County. He is offering free property visits to answer questions and offer tips on understanding your land and its natural resources.
3. FROM: BOM; RE: Collateral Register—Current Face: \$1,255,000 as of 4/30/2023
4. FROM: WI/DOA; RE: annual ATC payment \$38,826 rec'd 5/1/23

5. FROM: Rural Mutual Ins; RE: Workers Comp Audit refund \$49
6. FROM: WisDOR; RE: Personal Property Aid \$2,090.17 rec'd 5/1/23

The administrator presented bills in the amount of \$13,341.52, for payment.

Motion by Miller/Vaughan to authorize payment. All yes votes, motion carried.

ZONING-issued permits to Nichole Schulze (enclosed porch), Thad Barnes (new shop), Gerald Gardner (new garage), Mark Schoen (screen porch)

Sent notice to Joe & Emma Wells regarding rental property on LL Townline Rd after several complaints received—a lot of junk, appliances, vehicles, RV & gave them until the end of June after call from Emma Wells to ask for more time. They will monitor the renter's progress.

Fire Calls: Carl noted that the fire response time near Jim Mojzis was reportedly 8 minutes; but an accident on the Interstate was reportedly 15 minutes due to waiting for the jaws-of-life from Lyndon.

ADJOURN - The meeting was adjourned on **motion** by Miller/Vaughan at 8:30p.m. All yes votes, motion carried.

APPROVED BY TOWN BOARD 6/13/2023

ATTEST: Carin E. Leach
Carin E. Leach, Town Administrator