

**TOWN OF LEMONWEIR**  
**MINUTES OF THE TOWN BOARD**  
**Volume: [APRIL 2024]**

MONTHLY BOARD MEETING, Town of Lemonweir, Juneau County, State of Wisconsin, met on April 9, 2024. The meeting was called to order at 6:02 p. m., by chairman, John Burch. Supervisors present were: Matthew Vaughan, Carl B. Miller and Jon Gosda. Robert L. Smith was not able to attend. The following notice regarding this meeting was published in the April 4, 2024, edition of the Star-Times and posted at the Town Hall, Walsh Grain Farms and Hamm Bros.:

TOWN OF LEMONWEIR  
MONTHLY TOWN BOARD MEETING  
Tuesday, April 9, 2024  
at the Town Hall  
(N3935 19th Ave.)  
6:00 p.m. (meeting time amended)

- Call To Order
- Opening of Sealed Bids for 2024 Road Work—including discussion/action
- Public Comments and Concerns
- Minutes of Last Meeting
- Road Report—including Volling Ln culvert replacement discussion/action, 6'-20' Culvert Inventory update, tree trimming update, and other road issues
- Discussion/Action on Office Copier quotes
- Cemetery Deeds & Records Resolution RC-2024-03-001
- Administrator's Report—including Election Results, Office Operations, Payment of Bills, Correspondence & Zoning Permits
- Adjournment

Carin E. Leach, Town Administrator  
608-847-4786  
Publish 4/4/2024

**OPENING OF SEALED BIDS FOR 2024 ROAD WORK—including discussion/action:**

There are nine (9) road projects for 2024 involving wedging, chip seal, crack & dip fill and shouldering. Bids were received from the following contractors: Scott Construction (bid on all 9-projects); Fahrner Asphalt Sealers/DL Gasser jointly bid on all 9-projects; Thunder Road (bid on crack & dip fill projects or those parts of only); Lepke Trucking (shoulder/gravel bid only).

Carin provided the board with the highway budget numbers of \$194, 203.02 being left for paving and repairs. The town board reviewed all bids and discussed differences with the contractors present. A **motion** by Miller/Vaughan to award all 9-road projects to Scott Construction for a total bid of \$153, 240.76. All yes votes, motion carried.

**PUBLIC COMMENTS** were called for by the chair: Steve Thomas thanked everyone for voting during the April 2<sup>nd</sup> Election. He was re-elected to serve the next two-years.

Liz Anderson reported that a camper was set up at the Mills. The chairman will check it out after the meeting.

Carl Miller reported we only have two No Parking signs up on 50<sup>th</sup> regarding the cars parked by Woodside Sports Complex over the weekend. He suggested the town put up two more signs and talk to Woodside about putting up more signs regarding this issue.

MINUTES of the March 12, 2024 Board meeting were approved as mailed on **motion** by Vaughan/Gosda. All yes votes.

ROAD REPORT—including Volling Ln culvert replacement discussion/action, 6’-20’ Culvert Inventory update, tree trimming update, and other road issues

Volling Ln culvert—Dave will contact Brian Bell regarding this project to have it done before the other roadwork starts.

6’-20’ Culvert Inventory update—John reported he was planning on having everything completed by April 15<sup>th</sup>.

Tree trimming update—Matt reported we need to address the pine saplings growing out of the hill side on 21<sup>st</sup> Ave towards the road either by spraying them or cutting them back.

Other road issues—potholes have not been filled as the motor on the patch trailer is out. Ditching will need to be done on K-L Townline Rd. Dave was called out by the Sheriff Dept. regarding road signs being down and switched around on the wrong roads.

Matt also suggested that 21<sup>st</sup> Ave needs to be looked at as the road edge is breaking off near Woodside and consider gravel this year and possibly double seal coat in the next few years.

Guardrails on Morrissey Rd and Cemetery Rd need to be replaced. Brian will do the ditching and pull out the big tree that has re-routed the creek to swirl back to the road. He has estimated the project at \$10,000 with labor and materials. Removal of the tree should bring the flow of the stream back to normal. There is about 100 feet of guardrail and will run around \$500 plus labor on Morrissey Rd. It’s \$79 per 12 foot section of guardrail. The County will replace the posts and guardrail. **Motion** by Miller/Vaughan to move forward with the guardrail replacement on Morrissey and Cemetery and have the county do that work along with Brian Bell for the excavating work. All yes votes, motion carried.

Discussion/Action on Copier quotes—quotes from Baurenfiend & Tri-State:

Baurenfiend—offered quotes on 2-monochrome multifunction (\$3205.80 & \$4077) and 2-color multifunction copiers (\$4530.10 & \$4704.69)—Konica Minolta and Kyocera brands—all new machines.

Tri-State—offered Canon brand copiers—monochrome multifunction (\$5840.80) & Color multifunction (\$6302) both new machines

All prices were to buy out right or a lease option all with service contracts. Baurenfiend’s price included AEPA discounted pricing that is only available to government municipalities and school districts.

After some discussion the Konica Minolta bizhub C300i color multi-function (copy, print, scan, fax) was chosen. A **motion** by Vaughan/Miller to buy the Konica Minolta bizhub C300i color copier from Bauernfiend as quoted for \$4530.10 with service contract. All yes votes, motion carried.

CEMETERY DEEDS & RECORDS RESOLUTION RC-2024-03-001: A **motion** was made by Vaughan/Gosda to adopt the resolution as written below:

*CEMETERY DEEDS and RECORDS RESOLUTION*  
*RC-2024-03-001*

*WHEREAS, the Town of Lemonweir under the provisions of Wis. State Stats. Chapter 157 now control land known as Rose Cemetery by transfer of the "Rose Cemetery Association" formerly known as "Lemonweir Cemetery Association" as organized and designated in 1889.*

*WHEREAS, the boundary lines of the Rose Cemetery have been surveyed by ASR Surveying, under the direction of the Town of Lemonweir as required by Chapter 157; and WHEREAS no record of individual recordings of each block or grave site lot have been located; therefore a plat of the 4.44-acre lot known as the Rose Cemetery will attach and maintain as the best available record including discrepancies an attached hand drawn map record of existing lots sold and unsold as well as potential lots that may be created in the future by affidavit as accurate to the best of the Rose Cemetery Association members knowledge, and WHEREAS the majority of records from 1889 to the present year of 2023 are scant and/or considered lost; the Town of Lemonweir staff will maintain the existing available records and future records.*

*WHEREAS, a cemetery deed may or may not have been given to past purchasers of cemetery lots and/or blocks; THEREFORE the Town of Lemonweir will honor any cemetery deeds that still exist and will require that heirs of the purchaser follow the current cemetery ordinance and provide a will of the deceased that proves designation to an heir or if no will is provided or it does not designate remaining lots to an heir, the remaining heirs shall agree and sign a statement in front of a Notary Public naming a rightful heir to be interred in a particular grave site lot and include the number of said lot if there is more than one remaining lot in block; WHEREAS, the Cemetery Board Clerk/Treasurer will keep original and/or certified copies of any cemetery deeds and heir apparent letters, wills, agreements, statements of interest parties claiming or relinquishing right of ownership to be interred in the Rose Cemetery as legal and binding without further recourse by any other person(s) claiming rights to interment.*

*Now therefore be it resolved this 9<sup>th</sup> day of April, 2024 by the Lemonweir Town Board.*

*/s/ John J. Burch, Chairman*

*Supervisors:*

*/s/ Carl B Miller*

*/s/ Jon Gosda*

*/s/ Matthew Vaughan*

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*Attest: /s/ Carin E. Leach, Town Administrator*

## ADMINISTRATOR'S REPORT

Office Operations—Election Results: 360 voters, 40 absentee, 21 new registered—Town Board: Matthew Vaughan—27; Jon Gosda--142; Guy Smith, Jr.--169. The day went smoothly with couple of paper jams that were quickly resolved. 12- Election Inspectors covered the election and voter registration. You may have heard that our state senator and assembly representative will be changing since the redistricting. Patrick Testin ( R -Stevens Point) & Nancy Vandermeer (R-Tomah) will be representing Lemonweir in 2025 pending election results in November.

Frontier inadvertently shut off the town's internet at a huge inconvenience two days before Lynxx was coming to set us up. Due to this switch the printer also did not communicate with the computer so nothing could be printed from the computer. The town board received their monthly board packets by email. Everything is in working order now. However, I will be looking into new accounting software as Quick Books is changing their format.

Showed receipts of \$13,804.78, and an available balance of \$\$496,503.00. \$61.22 was the petty cash balance. Balances are as of March 31, 2024

### Correspondence:

1. FROM: WTA; RE: updates to new town board, emails & phone numbers (no changes with the exception to add Guy Smith, Jr. No one was interested in an email copy of the WTA monthly magazine.
2. FROM: State/Wis DOR; RE: Mobile Home Lottery Credit received \$9470.76
3. FROM: State/WI DOT; RE: GTA qtrly Hwy Aids received \$38,105.12
4. FROM: State Senator Testin; RE: newsletter
5. FROM: Delmore Consulting; RE: Culvert Inventory & Road Rating services
6. FROM: Bank /Mauston; RE: Collateral Register Current Face: \$1,255,000
7. FROM: MAAA; RE: meeting minutes 3/25/2024

The administrator presented bills in the amount of \$25,713.58, for payment. **Motion** by Vaughan/Gosda, to authorize payment. All yes votes, motion carried.

ZONING-March was a busy month for permits. Permits were issued to: Harold & Amy Babcock (rebuild of dairy barn w/milk house); Bill Manke (3-goat sheds); Larry Lubinski (deck); Robert Petersilka (new house); Randy Kissack (shed); Victor & Debby Bollig (lean-to)

Reminder the Annual Town Meeting is next Tuesday, April 16, 2024 at 7p.m. EDP Renewables will be present to give an update regarding the large solar park.

Open Book and Board of Review is set for May 14<sup>th</sup> 10am-noon and BOR on May 21<sup>st</sup> from 5pm-7pm.

ADJOURN - The meeting was adjourned on **motion** by Gosda/Vaughan at 8pm. All yes votes.

APPROVED BY TOWN BOARD 5/14/2024

ATTEST: Carin E. Leach  
Carin E. Leach, Town Administrator